



OMRF Institutional Biosafety Committee (IBC)

February 2, 2026 Meeting Minutes

Location: OMRF Campus

Start time: 3:00 pm End time: 3:50 pm

Members Present: Chris Sansam (*IBC Chair*)
Wan Hee Yoon (*Scientific Member*)
Jacquelyn Gorman (*Scientific Member*)
Iker Etchegaray (*Scientific Member*)
Cristina Arriens (*Scientific Member*)
Jennie Criley (*Attending Veterinarian*)
Trent Brown (*Biosafety Officer*)
Shayna Medley (*Community Member*)

Members Absent: Brent Richards (*Community Member*)

Non-Voting Attendants: Rebecca West (*Compliance Coordinator*)
Adam Cohen (*Institutional Official*)

- I. **Call to Order:** The IBC Chair called the meeting to order at 3:00 pm. The IBC has 9 voting members, and 5 members are required to conduct business. A quorum was present.
- II. **Conflicts of Interest:** The committee is reminded that no member of an IBC may be involved (except to provide information requested by the IBC) in the review or approval of a project in which he/she has been or expects to be engaged or has a direct financial interest. Committee members with a conflict of interest will be noted for each protocol review.
- III. **Approval of Minutes:**
January 5, 2026
 - The IBC Chair sought a motion to approve the minutes of the January 5, 2026, meeting.
 - A member made a motion to approve minutes. Another member seconded the motion.
 - The committee voted unanimously to approve the January 5, 2026, meeting minutes.
- IV. **Old Business:**
 - a. **New and updated IBC protocol forms**
 - **Human Derived Material Registration Form**
 1. The committee voted that further edits were needed. The Compliance Coordinator will follow up for committee final approval through email.
 - **Infectious Agent/Biological Toxin Form**
 1. The committee voted to approve the new form. The Compliance Coordinator will upload the new form to the internal IBC website.
 - **IBC Protocol Cover Sheet**
 1. See **Human Derived Material Registration Form** above.
 - **Recombinant DNA Form**
 1. The committee would like a drop-down option table of SOPs to follow to be added to the Recombinant DNA Form. The Compliance Coordinator will add this to the form and will follow up for committee final approval through email.
 - b. **Protocol expiration dates**
 - **Start date**

1. The Compliance Coordinator will start rolling out the protocol expiration date process as soon as the committee determines which month to start in. There are around 31 protocols that will expire each year for the next 5 years. These will be evenly distributed throughout the year. The PIs affected will be sent an email explaining the process.
- **Annual Reviews**
 1. The committee voted to keep the Annual Reviews and revisit the topic at a later date.

V. New Business:

VI. Protocols and Amendments for Full Committee Review:

Protocol #	(PI)	Title	BSL	ABSL
26-01	Sharpe, Amanda	Use of AAV-mediated strategies for examining neurocircuitry	BSL-1	ABSL-1
Primary Reviewer: Chris Sansam			Secondary Reviewer: N/A	
Applicable NIH Guidelines: III-D				
Comments:				
PI provided Project Description: Our lab uses injection of AAV viral vectors site-specifically into the brains of mice. This procedure allows us to examine how different cell type and receptor populations mediate behavior and circuit function.				
Did not select BSL Level for <i>9.Vector.b</i> .				
<i>Personnel training needs to be completed.</i>				
The Committee unanimously voted to approve the protocol, with administrative changes.				

Protocol #	(PI)	Title	BSL	ABSL
23-07.1	Finn, Elizabeth	Investigating Chromatin Organization using Quantitative Imaging	BSL-2	N/A
Primary Reviewer: Wan Hee Yoon			Secondary Reviewer: N/A	
Applicable NIH Guidelines: III-D-3, III-E-3				
Comments:				
PI provided Project Description: The human genome is organized within the nucleus of each cell, and that organization is disrupted in diseases including cancer and Alzheimer's. However, the proteins responsible for organizing the genome, and the biophysical mechanisms that lead from aberrant organization to disease, are poorly understood. This project aims to use molecular genetic and cytogenic tools to determine which genes are responsible for organizing the genome, and how genome organization gets disrupted in disease states.				
<i>All personnel training is current.</i>				
The Committee unanimously voted to approve the protocol.				

VII. List of Protocols reviewed by DMR (not discussed in the meeting)

- a. A list of protocols that were reviewed by DMR was displayed in the meeting.

VIII. Additional Topics

- a. The Biosafety Officer brought up the topic of lab locations vs offices listed on protocols and how best to capture this information – if clarification is needed on the forms or if any new questions are needed. The committee decided to think on this issue further and continue discussions at future meetings.

IX. Adjournment: The IBC chair moved to adjourn the meeting at 3:50 pm.