



### How to do Business with OMRF

Thank you for your interest in being a supplier to OMRF. The Foundation strives to provide proper stewardship of grant and donated funds by utilizing suppliers that provide the best value for dollars expended. We engage in business with large and small suppliers that provide quality and performance excellence.

OMRF utilizes an eProcurement solution to manage order placement from scientists and administrators electronically to suppliers. In many cases it is preferred that suppliers have the capability to supply an electronic catalog and be able to accept electronic orders (cXML).

OMRF continues its efforts to offer small, minority and women owned businesses the opportunity to compete for Foundation business.

Visits with the Purchasing department are by appointment only. Our hours are 8:30 am to 5:00 pm.

Potential suppliers may register with OMRF. The entered information is used to identify suppliers for future OMRF needs or projects. This registration is not a prequalification process and does not guarantee any business with OMRF. Please see the second page of this document to register.



OMRF Supplier Registration Form

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Contact Phone: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Contact Email: \_\_\_\_\_ Business Website: \_\_\_\_\_

How long has your company been in business? \_\_\_\_\_

What products or services does your company provide?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What makes your company stand apart from your competitors?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Indicate if your company is a small disadvantaged, certified minority or women owned business.

\_\_\_ Small Disadvantaged \_\_\_ Minority \_\_\_ Women Owned

Thank you for registering! Fax this completed form to 405-271-7012. If OMRF has interest in your products and services, we will contact you.